

MOVING INTO THE PARSONAGE

Please send a copy of this completed form to the district superintendent within five (5) days of moving into the parsonage.

CHARGE _____ DISTRICT _____

PASTOR _____ DATE _____

- | 1. I found the exterior surroundings in: | Excellent | Satisfactory | Poor | Condition |
|--|--------------------------|--------------------------|--------------------------|--------------------------|
| a. General appearance | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Driveway | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| c. Shrubbery | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| d. Lawn | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| e. Trash or Garbage | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. I found the interior of the parsonage in: | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
3. Please comment on the inside conditions of the parsonage:
- a. Bathrooms _____
 - b. Kitchen _____
 - c. General cleanliness of other areas. (If unsatisfactory, please give specifics.) _____
 - d. Was there reason to think that poor habits of general maintenance have been the case?
 yes no If so, please indicate reason for this conclusion. _____
 - e. Were repairs needed that seemed to be a result of unconcern?
 yes no If so, please indicate reason for this conclusion. _____
 - f. Have you been involved in expenditures of time or money in doing work to make the parsonage "livable?" yes no If so, Hours _____ Dollars = \$ _____
 - g. Were the windows, draperies, carpets, and appliances in a condition to suggest that they had been well kept? yes no
 If not, explain: _____
 - h. If you found the parsonage in excellent condition have you written to the former family to express appreciation for this? yes no
 - i. Are there other helpful or corrective matters to report? yes no

4. Has the PPRC/SPRC/Trustees complied with the Parsonage Guidelines found in the 2009 Oklahoma Conference Journal, page 250. yes no
 If not, explain: _____

Signature of PPRC/SPRC Chairperson/Date

Signature of Trustees Chairperson/Date

Signature of Pastor/Date

(Any disputes about cleanliness will be addressed by the District Board of Church Location and Building.)